

UNITED STATES DISTRICT COURT FOR THE  
NORTHERN AND SOUTHERN DISTRICTS OF IOWA

**BIENNIAL REPORT OF CLE FOR THE TWO YEAR PERIOD ENDING  
DECEMBER 31, 2007**

*Do I need to file a CLE Report this year?*

You need to file a CLE Report **by March 1, 2008**, only if you were admitted to practice in either the Northern or the Southern District prior to 1982 or during any odd-numbered year from 1983 through 2005. If you are admitted in both districts, the year you were admitted in your district of residence controls, and you are required to file a CLE report and pay only once. CLE record keeping for both districts is done by the Clerk's Office in Des Moines.

**NOTICE: YOU WILL BE SUSPENDED FROM PRACTICE BY THE CHIEF JUDGE IF  
YOU HAVE NOT COMPLIED WITH THE CLE REQUIREMENT BY MARCH 1, 2008  
NO SECOND NOTICE OR GRACE PERIOD WILL BE GIVEN**

**INSTRUCTIONS – COMPLETE THESE STEPS TO REGISTER**

1. Determine your correct fee amount (see below).
2. Complete this form and sign it. (Electronic signature or /s/ constitutes signature.)
3. **Before March 1, 2008**, file your report electronically in pdf format through CM/ECF. Go to the Civil Menu/ Other Filings/ Other Documents. Select Biennial Attorney Fee from the drop down box. The case number is 4:07-at-2007. During the filing process you will be directed to [www.pay.gov](http://www.pay.gov) where you will pay your fee.

**QUESTIONS?** Please call Jamie Morawski at 515-323-2872 or Ruby Kreklau at 515-323-2860.

**FEE PAYMENT INFORMATION**

By Administrative Order the Judges of the Northern and Southern Districts adopted a plan to assist with indigent representation. To remain in good standing to practice you must, in addition to filing this CLE report:

- (1) pay a registration fee of \$30.00, and
- (2) either

(Please mark your choice)

\_\_\_\_\_ (a) pay an additional assessment of \$20 (**total fee of \$50**), or

\_\_\_\_\_ (b) accept a pro bono case within the next two years, (**total fee of \$30**) or

\_\_\_\_\_ (c) if you are a full-time employee of a government entity, agree to complete five hours of non-litigation projects (**total fee of \$30**).

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**ATTORNEY BIENNIAL REPORT OF CONTINUING LEGAL EDUCATION**

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NO SECOND NOTICE OR GRACE PERIOD WILL BE GIVEN**

NAME/ADDRESS: (Please print)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
E-mail address \_\_\_\_\_  
State Bar ID No. \_\_\_\_\_  
Daytime Phone No. \_\_\_\_\_  
Check if Name/Address has Changed \_\_\_\_\_  
Year admitted to Northern District: \_\_\_\_\_ Year admitted to Southern District: \_\_\_\_\_

List federal practice\* continuing legal education activities attended from January 1, 2006, through December 31, 2007.  
(Six hours is required.)

Program Sponsor	Activity	Date & Place	Hours Attended to Nearest 1/4 Hr.
_____	_____	_____	_____
_____	_____	_____	_____

\* Federal practice is not defined in the Local Rules. You may claim activities that are obvious such as federal law or procedure, and may also claim activities that deal with trial practice and ethics.

**Total 2006-2007 hours** \_\_\_\_\_

**Hours** carried forward from 12/31/05 report (Not to exceed 3) \_\_\_\_\_

Less six (6) hour requirement \_\_\_\_\_ -6 \_\_\_\_\_

Hours carried forward (Not to exceed 3) \_\_\_\_\_

I submit this report pursuant to LR83.2(b)(2) of the Local Rules of the U.S. District Court, Northern and Southern Districts of Iowa. I certify to the Court that I did in fact attend these activities for the number of hours listed, and that in my opinion these activities meet the CLE requirements. I further certify my selection with regard to fee payment and indigent representation.

\_\_\_\_\_  
Date Signature

If you are unable to pay via credit card through [www.pay.gov](http://www.pay.gov), you may pay by check. Make check payable to  
Clerk, U.S. District Court, and **mail it before March 1, 2008, to:**  
Clerk, U.S. District Court P.O. Box 9344 Des Moines, Iowa 50306-9344